

Chief Scientist: _____ Ship Name: R/V _____
Cruise Dates: ___/___/___ to ___/___/___

Policies Regarding Alcohol, Drugs and Sexual Harassment Aboard SIO Research Vessels

All scientific party members embarking on SIO (Scripps Institution of Oceanography, University of California San Diego) vessels must have executed this form within the preceding one-year period or must execute a new form prior to embarkation.

The following extracts from SIO policy concerning alcohol, drugs and prevention of sexual harassment on our ships are sent to you in this manner to ensure that you understand and agree to observe our rules on these issues. Violation of these policies may result in you or your research program being barred from SIO vessels in the future.

ALCOHOL

In accordance with UNOLS directives, SIO enforces a "dry ship" policy with regard to alcoholic beverages. This means that no person, whether crew or scientific party, UC employee or other, may bring, possess or consume alcohol aboard a Scripps vessel. The few exceptions to this policy are specified at the link at the end of this paragraph. Further, no person should report for duty while under the influence of alcohol whether the vessel is in port or at sea. The Master of the vessel is legally authorized and empowered to search any part of the ship at any time (based on reasonable suspicion or information) for alcoholic beverages or any other contraband. Any person found in violation of this policy is subject to immediate removal from the ship and further administrative penalties. The full details of this policy are posted aboard each SIO ship and may also be viewed [here](#).

ILLEGAL DRUGS

SIO vessels are in complete compliance with the United States federal regulations governing possession and/or use of illegal or controlled substances. These policies are fully described in SIO's shipboard safety management manuals (MSM 6, MSP 723, MSP 726).

All illegal drugs are completely forbidden on SIO vessels. To this end narcotic detector dogs will be used on a random and unannounced basis. The vessel Master is empowered to conduct searches of personal effects as well as any space aboard ship based on reasonable suspicion that illegal substances may be present. If illegal drugs are found on any SIO vessel, the person(s) responsible will immediately be turned over to the proper authorities.

SEXUAL HARASSMENT

The social atmosphere at sea is very different from that on shore. When people work and live in close proximity for lengthy periods of time, personal and professional boundaries may become blurred. The usual shore-based distinctions between "at work" and "at home" become meaningless aboard ship. University policy therefore applies to both "on duty" and "off duty" behavior on ships.

The University of California is committed to creating and maintaining a community where all persons who participate in University programs and activities can work and learn together in an atmosphere free of all forms of harassment, exploitation, or intimidation. Every member of the University community should be aware that the University is strongly opposed to sexual harassment, and that such behavior is prohibited both by law and by University policy.

The University will respond promptly and effectively to reports of sexual harassment, and will take appropriate action to prevent, to correct, and if necessary, to discipline behavior that violates this policy. At sea, reports of sexual harassment should be brought to the chief scientist and/or the captain, who will investigate and take appropriate steps to remedy the situation.

UCSD encourages all sea-going personnel, including volunteers, to recognize the unique circumstances of shipboard life and to take practical steps to prevent sexual harassment from occurring. Because complaints are most effectively resolved at the earliest stages, UCSD encourages early reporting of concerns or complaints regarding sexual harassment.

Sea-going personnel are also reminded that certain consensual relations involving a UC student, volunteer or employee may also be governed by policy, including the Faculty Code of Conduct (governing relationships between faculty and students) and the Policy on Conflicts of Interest Arising out of Consensual Relationships. More information on all of these policies, including the sexual harassment policy, may be found at (<http://oshpp.ucsd.edu>) Aboard ship this policy is documented in SMM 296.

Please indicate that you have read this letter and will comply with the policies outlined above.

Date

Signature

Print Name

Welcome aboard. We thank you for your cooperation on this important issue of safety and liability at sea, and we wish you a pleasant and productive voyage.

Please return completed form to the Ship Scheduling Office:
Scripps Institution of Oceanography, UCSD
9500 Gilman Dr.
La Jolla, CA 92093-0210

For Fed-Ex/Courier packages, please mail materials to this address:
Scripps Institution of Oceanography, UCSD
Administration Building, Rm. 108
8622 Discovery Way
La Jolla, CA 92037

Office contacts: phone: 858-534-2840; fax: 858-822-5811.
shipsked@ucsd.edu